

## APPLICATION FOR CITY OF HILLSBORO TREE PLANTING PERMIT

608-489-2521

Completion of this permit is required for each tree to be planted in the boulevard (the area between the sidewalk and the street, or if no sidewalk, then the area between property line and the street). The property owner should note that trees that are planted in the boulevard become the property of the City and could be removed at any time if there is a need to repair a buried utility. The City shall not be held responsible for the removal or the replacement of a tree that is removed for utility work.

Date of Application \_\_\_\_\_

(Please Print)

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP

CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

### DESCRIPTION OF TREE

VARIETY: \_\_\_\_\_

SIZE: \_\_\_\_\_

Person or Company performing the planting:

\_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

**DRAWING REQUIRED (please use the back of this form)**

The drawing **MUST** include:

1. All existing trees and shrubs within 30 feet of the planting location – both in boulevard and on the adjacent private property

2. All driveways, alleys, sidewalks and streets in or adjacent to the property.
3. Location of all existing above grade or below grade utilities within a 20' radius of planting location. To have these utilities located free of charge call: Diggers Hotline at 811 and/or 800-242-8511 or visit [www.diggershotline.com](http://www.diggershotline.com)
4. A north arrow and measurements

**The permit application must include all the above information. The planting of trees in the boulevard must also meet all applicable requirements of the City of Hillsboro Municipal Code**

**Applicant agrees to accept all liability for all excavation and planting of trees in the Boulevard and agree to hold the City of Hillsboro harmless from any liability or damages that may arise because of this planting.**

Applicant's Signature\_\_\_\_\_

**PERMIT APPROVAL:**

Planting permit approved on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City Forester, City of Hillsboro

By: \_\_\_\_\_

Planting permit approved on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Streets Department, City of Hillsboro

By: \_\_\_\_\_